



# NOT FOR PROFIT SEMINARS

2012 Schedule



▶ **Seminars held at:**  
**55 Baker Street, London, W1U 7EU.**  
**Please arrive 15 minutes before the start time to register.**  
**Breakfast is provided prior to the morning seminars.**  
**Pre-booking essential (RSVP details below)**

## **OUR NOT FOR PROFIT SEMINARS**

### **Monday 13 February** **SORP update seminar**

**Afternoon seminar 4.00pm – 6.00pm**

This session will provide an update on annual reporting and accounting for charities following the Sorp, based on changes reflected in the latest edition of the checklist. It will also highlight those areas which are still considered recommended, or 'best practice', and those which are legal requirements even if not formally incorporated into the Sorp 2005.

### **Tuesday 28 February** **HEI Audit Committee seminar**

**Breakfast seminar 8.00am – 9.30am**

An overview of members' responsibilities and update on key sector issues.

### **Thursday 8 March** **National Housing Federation seminar**

**Afternoon seminar 1.30pm – 5.30pm**

In partnership with the National Housing Federation, BDO will be hosting a Finance policy seminar. Aimed at housing association Finance Directors and senior officers, speakers will include a leading banking economist, a NHF investment strategy specialist plus corporate finance and IFRS experts from BDO. If you would like to attend please contact the National Housing Federation at [www.housing.org.uk](http://www.housing.org.uk).

### **Friday 16 March** **Public Benefit Accounting Group** **9.30am – 1.00pm (lunch included)**

This meeting provides an opportunity to discuss the impact of the accounting standards board's latest consultation document due February 2012 on Not for Profit organisations.

### **Thursday 29 March**

#### **Charity Finance update**

**Afternoon seminar 4.00pm – 6.00pm**

Our six monthly update on finance developments in the charity sector covering reporting, tax and governance issues.

### **Tuesday 8 May**

#### **VAT and PAYE review**

**Breakfast seminar 8.30am – 10.00am**

A detailed look at changes and new developments with VAT and PAYE. Relevant to all Not for Profit organisations.

### **Wednesday 18 July**

#### **HEI Audit Committee seminar**

**Breakfast seminar 8.00am – 9.30am**

An overview of members' responsibilities and update on key sector issues.

### **Wednesday 12 September**

#### **Charity Finance update**

**Breakfast seminar 8.30am – 10.00am**

Our six monthly update on finance developments in the charity sector covering reporting, tax and governance.

### **Thursday 18 October**

#### **HEI Audit Committee seminar**

**Breakfast seminar 8.00am – 9.30am**

An overview of members' responsibilities and update on key sector issues.

### **Thursday 15 November**

#### **Social housing tax update**

**Breakfast seminar 8.30am – 10.00am**

Our annual update for registered providers of social housing covering latest developments in corporation tax, VAT and employment taxes.

### **Tuesday 4 December**

#### **Membership organisation conference**

**11.00am – 4.00pm**

This conference will address some of the key issues facing membership organisations.

## **REGISTER**

There are three simple ways to reserve your place at these events:

Call **Jackie McCabe** on **01293 591029**

Email [jackie.mccabe@bdo.co.uk](mailto:jackie.mccabe@bdo.co.uk)

Visit [www.bdo.co.uk/events](http://www.bdo.co.uk/events)

## OTHER EVENTS AT 55 BAKER STREET

### Care Conversation

BDO, along with Barclays Commercial Bank and Berwin Leighton Paisner run a networking group for senior executives and professionals working in the Care sector. This forum meets six times a year and membership is by invitation.

If you have any enquires about Care Conversation please contact us at [info@careconversation.com](mailto:info@careconversation.com)

### Retail FD Forum

BDO and RBS host events throughout the year for retail finance directors. The events ensure that retail FDs remain up to date with relevant issues facing the retail sector and provide a good networking opportunity.

For further details please email [katherine.atkinson@bdo.co.uk](mailto:katherine.atkinson@bdo.co.uk)

## REGIONAL BDO SEMINARS

### BIRMINGHAM

**Tuesday 27 March**

**Thursday 13 September**

**Charity Finance updates**

**Afternoon seminars 4.00pm – 6.00pm**

Our six monthly update on finance developments in the charity sector covering reporting, tax and governance issues.

**Wednesday 11 April**

**Wednesday 10th October**

**Afternoon seminars 4pm – 6pm**

**Social Housing Audit Committee seminars**

An overview of members' responsibilities and update on key sector issues



**Wednesday 18 July**

**Trustee Training**

**Afternoon seminar 4.00pm – 6.00pm**

Our annual update tailored for trustees looking at best practice and recent developments in governance.

**Wednesday 14 November**

**Fraud and Controls seminar**

**Afternoon seminar 4pm – 6pm**

It is always necessary to maintain the key controls within your organisation in order to minimise the risk of fraud. In this seminar we will provide attendees with the opportunity to hear our views on controls and share case studies where it all goes wrong.

Events will take place at  
BDO  
125 Colmore Row  
Birmingham B3 3SD

For further details, please email Louise Clews  
[louise.clews@bdo.co.uk](mailto:louise.clews@bdo.co.uk)



PROMOTING BEST PRACTICE  
IN CHARITY FINANCE

## CFDG COURSES 2012

Courses take place at:  
**55 Baker Street, London, W1U 7EU**

### CFDG Induction

This popular one day introductory course is aimed at people who are comfortable with finance matters, and concentrates on what is different in the world of charity finance. The main sessions focus on accounting under the Sorp, and the direct tax and VAT regimes, all presented by experts in their field. Other topics include the annual report, audit, handling investments and charity sector financials. This is predominately a taught day, in plenary, but with time for questions and discussion throughout. Charity participants will find it helpful to bring their annual report and accounts with them.

**9.00am for 9.30am.**

**Wednesday 18 April 2012**  
**Tuesday 17 July 2012**  
**Wednesday 16 October 2012**

To book a place on a CFDG course please visit [www.cfdg.org.uk](http://www.cfdg.org.uk)

## GOVERNANCE TRUSTEE TRAINING – GOVERNANCE MAGAZINE

**9.30am – 4.30pm**

**Tuesday 10 April 2012**  
**Tuesday 26 June 2012**  
**Tuesday 25 September 2012**

To book your place please contact Julia Waller  
[julia.waller@civilsociety.co.uk](mailto:julia.waller@civilsociety.co.uk) or + 44 (0)20 7819 1207

### CFDG Advanced

A case study based course facilitated by experts in charity financial governance, accounting and tax. A mix of interactive group sessions, discussions and plenary teaching, this event is ideal as a follow up to the introductory course, as a refresher or for trustees and treasurers who want to understand the wider aspects of financial accountability.

**2.00pm for 2.30pm**

**Tuesday 21 February 2012**  
**Wednesday 9 May 2012**  
**Wednesday 5 September 2012**  
**Wednesday 5 December 2012**



Encompassing charities, education, social housing and membership organisations, our not for profit group combines detailed sector knowledge with the global reach of the BDO network.

If you would like more information on our services, please contact your local BDO contact or one of the partners listed below.

## CHARITIES

BDO's charity unit stands apart, which is why many of the larger UK registered charities are coming to us. Like our clients, we recognise the importance of personal service delivered by charity specialists.

To find out more contact

**Don Bawtree**, Partner, Charities  
[don.bawtree@bdo.co.uk](mailto:don.bawtree@bdo.co.uk)

**Andrew Stickland**, Partner, Charities  
[andrew.stickland@bdo.co.uk](mailto:andrew.stickland@bdo.co.uk)

## EDUCATION

With 20 years of experience in education, our team provides a full offering of audit and advisory services and contributes to the sector through participation in sector conferences and publications including our own HEI bulletins which are published throughout the year.

To find out more contact

**James Aston MBE**, Partner, Education  
[james.aston@bdo.co.uk](mailto:james.aston@bdo.co.uk)

## MEMBERSHIP ORGANISATIONS

We recognise that there are specific issues of concern to membership organisations and build our knowledge to ensure we deliver a personal service based on this knowledge.

**Nick Taylor**, Partner, Membership Organisations  
[nick.taylor@bdo.co.uk](mailto:nick.taylor@bdo.co.uk)

## SOCIAL HOUSING

Registered providers of social housing continue to face new challenges from changes in the sector and the difficult economic climate. At BDO, our experienced specialists work with a diverse range of registered providers. Our first response to your needs will be to listen and then respond with a tailored service to your unique business requirements.

### Wednesday 21 and Thursday 22 March

BDO is attending the National Housing Federation Finance Conference at Warwick University on 21 and 22 March 2012. Please do visit us at Stand 110 at the Exhibition

To find out more contact

**Philip Rego**, Partner, Social Housing  
[philip.rego@bdo.co.uk](mailto:philip.rego@bdo.co.uk)

## PHILANTHROPY UNIT

BDO has an established specialist team who advise on all aspects of philanthropy. Based in our private client team, we advise not only on charitable tax effective giving, but also personal tax and trusts. We can also assist in identifying and assessing recipient charities, establishing and running grant making, activities, and trustee training.

To find out more contact

**Paul Ayres**, Partner  
[Paul.ayres@bdo.co.uk](mailto:Paul.ayres@bdo.co.uk)

**Caroline Le Jeune**, Partner  
[Caroline.le.jeune@bdo.co.uk](mailto:Caroline.le.jeune@bdo.co.uk)

## ABOUT BDO

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[www.bdo.co.uk](http://www.bdo.co.uk)

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